

MARINES' MEMORIAL THEATRE

History. The Arts. Music. Events.

609 Sutter Street Second Floor
San Francisco CA 94102

Theatre Type: Proscenium Stage
Seating Capacity: 564 (344 Orchestra / 220 Balcony)

Theatre Rental Rates

	Performances/Event Days		Does not include crew costs
	Commercial Ticketed	Corporate Non-Ticketed	Non-Profit Rates by Request
Monday	\$1,250	\$1,500	
Tuesday	\$1,500	\$2,000	
Wednesday	\$1,500	\$2,000	
Thursday	\$1,500	\$2,000	
Friday	\$1,750	\$2,000	
Saturday	\$2,000	\$2,250	
Sunday	\$1,750	\$2,250	

2nd Performance same day 65%
Multiple Performances per week - Further discounts available.
Use of lobby space for merchandise sales, display or registration is included.
Use of exclusive caterer is required for events in lobby.

Day of Event	Commercial No Charge	Corporate No Charge	Non-Profit Rates by Request
Monday - Thursday			
Daytime up to 4 hrs (8am-5pm)	\$950	\$1,350	
Over 4 hours or Evening	\$950	\$1,350	
Friday - Sunday			
Daytime up to 4 hrs (8am-5pm)	\$1,250	\$1,550	
Over 4 hours or Evening	\$1,250	\$1,550	

Box Office

Use of City Box Office is required for ticketed events

For fees and set up please contact directly.
Lauren McQuade (415) 392-4400

sales@cityboxoffice.com

Facility/Theatre Restoration Fee

For ticketed events Marines' Memorial will charge a facility fee of \$2.50 for each sold ticket.

Production Support Charges

House Management & staff - up to 4 hours	Ticketed event	\$600
	Non-Ticketed event	\$390

Technical Crew - Local 16 IATSE

You are required to use union stage technicians for all work in the theatre.

Theatre technical director determines crew requirements.

Overtime rates and meal penalties may apply.

Technical Director-minimum	up to five hours \$350	five to eight hours	per hour \$55
Tech Staff -each -minimum	up to five hours \$300	five to eight hours	per hour \$48
ShowCalls			\$285

Technical Equipment-per performance/event

House Sound & Light Package	Per performance	required	\$250	
<u>Equipment below available by advance arrangement</u>				
Projection	Screen	9 x 12	if needed	\$150
	Projector	Front Projection	if needed	\$650
	Projector	Rear Projection	if needed	\$875
Piano		Yamaha C3	if needed	\$300
Piano Tuning			if needed	\$150
Marley Floor			if needed	\$250
Wireless Microphones	each, per show		if needed	\$100
Follow Spot	each, per show		if needed	\$150

Rental Deposit & Performance Bond

A non-refundable deposit of \$500 is required to hold each date.

Funds adequate to cover all estimated rental, personnel & equipment expenses to be submitted at least 30 prior to event.

Insurance Requirements

Certificate of Insurance and Additional Insured's endorsement page naming "Marines' Memorial Theatre & Marines' Memorial Association" as additional insured, with the following combined single limits: Public Liability \$2M Umbrella \$2M

Merchandise

Concession items must be approved in advance. Marines' Memorial Theatre retains 10% of gross sales. Client must provide merchandise seller.